

Online Career Classes



Hiawatha Valley Adult Education is excited to be offering new career preparation classes **FREE** for our students. Students use their own technology devices or work on our computers in our classroom.

Synchronous Classes – Online with the Teacher

Paraprofessional Career and Test Preparation:

This free class prepares students to take the Parapro test as well as focus on skills needed for the career. Classes start January 23 – both a morning and evening class are being offered.

Asynchronous Classes – Self Paced with Teacher Guidance

Administrative Assistant:

This free class focuses on the career skills needed to be a successful Administrative Assistant. Students who complete this class are encouraged to follow it up the Microsoft Office Specialist Certification Training.

Microsoft Office Specialist Certification Training:

This online class helps prepare a student to obtain up to 3 industry recognized credentials – Word, Excel and PowerPoint – 3 college credits per certificate. Students will need to attend an orientation before starting this class.

Health Care Core:

Prepare for a career in health care. This class is self-paced and students can start anytime. Students will earn up to 4 college credits and satisfy college prerequisites for many healthcare pathways.

CDL Permit Test Preparation:

This class prepares people to take the CDL permit test. CDL drivers are needed all over the state.

For more information or to sign up for any of these classes, call or text us at 651-380-6407, email abeteacher@rwps.org or complete the registration form at hvae.org.